

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>September 14, 2010</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Steven Gourley, President**  
**Scott Zeidman, Esq., Vice President**  
**Karlo Silbiger, Clerk**  
**Katherine Paspalis, Esq., Member**  
**Patricia G. Siever, Professor, Member**

**Staff Members Present**

**Patricia W. Jaffe, Interim Superintendent**  
**Ali Delawalla**  
**Gwenis Laura, Ed.S.**

**Call to Order**

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:03 p.m. with all Board members in attendance. Student Tyler Yakamoto led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Gourley reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

**9. Consent Agenda**

Mr. Gourley called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Silbiger requested that item 9.1 be withdrawn. Ms. Paspalis requested that item 9.2 be withdrawn. Mr. Zeidman requested that item 9.6 be withdrawn.

- 9.3 Acceptance of Gifts - Donations
- 9.4 Certificated Personnel Reports No. 5
- 9.5 Classified Personnel Reports No. 5
- 9.7 Student Teacher Contract between CCUSD and Cal State Northridge
- 9.8 Student Teacher Contract between CCUSD and Cal State Los Angeles
- 9.9 Disposal of Surplus Property

**9.1 Approval is Recommended for the Minutes of Regular Meeting – July 27, 2010; and Special Meeting – August 17, 2010**

Mr. Silbiger requested this item be withdrawn to make the following revisions to the July 27, 2010 Regular Meeting Minutes. In item 12.1, add “at La Ballona” at the end of the last sentence of the paragraph so that it states, “Mr. Silbiger agreed with staff’s recommendation for an extra class at La Ballona.” He requested the following changes in item 14.1a. Where it lists Mr. Silbiger’s requests he would like to add “and posted within 72 hours of approval at the end of item #2; add 72 hours in advance at the end of #3 regarding the agenda; and clarify that numbers 2, 3, 5, 6, and 7 were implemented and the time was selected by majority vote. Items 14.1b and 14.1c have the same clarifications. Mr. Silbiger also requested that in 14.1c it state that the seven person committee would consist of five members at large appointed by the Superintendent based on the Board’s recommendation, one student recommended by ASB, and one parent recommended by Council PTA.

**9.2 Approval is Recommended for Purchase Orders and Warrants**

Ms. Paspalis requested this item be withdrawn to ask for clarification on some of the Purchase Orders. The following are the items in questions and the responses from Mr. Delawalla. She inquired about PO #55484A which was for a Speech Pathologist; PO#55500 which was for the Medi-Cal and Mental Health Specialist;

PO#55524 which was for the mandated costs to file with the state; PO#55536 which was for Workers Compensation Insurance; PO#55641 which was for the Art Teacher for Afterschool Enrichment class; PO# 55651, 55652, and 55653 which were for Speech and Language Therapy and Occupational Therapy. Ms. Siever reiterated that she would like to see how much the District is spending out of each fund and the balances in the accounts every quarter if possible. Mr. Mielke stated that with these fiscally hard times the Union will be looking closer at the Purchase Orders. He inquired about PO#55509. Mr. Delawalla explained the cost was for new chairs in the Human Resources Conference Room; PO# 55535 which was for the enrollment projection vendor; and PO#55606 which Mrs. Jaffe explained that the District was using the company on an “as needed” basis especially at the beginning school because there was a lot of information to get out to the community. Mr. Mielke also commented on a lot of costs were going to Speech and Language therapy and suggested looking into using one vendor. Mr. Chabola gave a referral at the High School for anyone interested in CPR Certification instead of using an outside vendor.

#### **9.6 Approval is Recommended for the Culver City Middle School Spring Break Trip to Boston, Massachusetts and New York, New York, March 26-April 1, 2011**

Mr. Zeidman withdrew this item to correct the amount stated per student which totals \$1,661.00 and not \$1,616,00 as stated on the Board Report.

Dr. Luther Henderson inquired about PO#55515. He wanted to know what type of insurance was the fee for, and how often does the District get billed. Mr. Delawalla responded that it was for Workers’ Comp and it was the annual fee.

It was moved by Mr. Silbiger and seconded by Ms. Siever that items 9.3 – 9.5, 9.7 – 9.10 be approved as presented and items 9.1, 9.2, 9.6 as amended. The motion was unanimously approved.

#### **10. Awards, Recognitions and Presentations - None**

#### **11. Public Recognition**

##### **11.1 Superintendent’s Report**

Mrs. Jaffe welcomed Miss Jamie MacIntosh as the new High School Student Board Member, and announced Danielle Ackerman as the Student Representative from Culver Park High School. Mrs. Jaffe thanked staff, parents, and the community for making the first day of school so great. She reported that everything went well at all of the schools and enrollment was more than expected. Because enrollment was up, some of the permit students had to move to El Rincon Elementary kindergarten class and their first day would be September 15<sup>th</sup>. Mrs. Jaffe introduced Mrs. Ellen Craig as the new principal at El Rincon and read a brief bio. Mrs. Craig thanked everyone for allowing her to return to the District as she used to be a teacher at La Ballona. Mrs. Jaffe stated that she attended a “green” project at UCLA and thought it was excellent. She provided an update on the formation of the Environmental Sustainability Committee, and that the Board approved a seven member committee.

##### **11.2 Assistant Superintendents’ Reports**

Ms. Laura reported that the focus for the year was going to be on the EL students, and provided an update on the 2010 Healthy Kids Report. She announced that La Ballona teacher Debra Ishi and her students are participatingd in a pilot program called GLearning and that the students are enjoying it. Ms. Laura also gave an update on the latest bullying studies and that the first Anti-Bullying Task Force Meeting would be held this week.

Mr. Delawalla stated that his report would be during his budget presentation.

##### **11.3 Student Representatives’ Reports**

##### **Culver City High School Student Representative/Student Board Member**

Jamie MacIntosh, Student Board Member, reported on activities at Culver City High School, including the 60<sup>th</sup> Anniversary of Culver City High School; the GSA having a School Climate Survey; the School Blood Drive on October 8<sup>th</sup>; the Home Coming Football Game; the school’s API rising 28 points; the school having a Pakistani Relief Fundraiser; and the students doing very well with wearing their newly implemented ID lanyards. Mr.

Silbiger asked if Miss MacIntosh could inform ASB that the Board will be looking for a student to be on the Environmental Sustainability Committee.

### **Middle School Student Representative**

Mr. Rich Garcia, teacher from Culver City Middle School, provided a report for the middle school as there is no student representative at this time. Mr. Garcia reported that the students are in the middle of their campaigning for Student Council. October 4<sup>th</sup> is the Delegate Convention and October 8<sup>th</sup> is the Primaries. Ms. Siever commended Mr. Garcia on his work with the students because many of her own students on the college level do not understand the political process of campaigning.

### **Culver Park Student Representative**

Danielle Ackerman, Culver Park High School Student Representative, was not present.

## **11.4 Members of the Audience**

Members of the audience spoke about:

- David Mielke welcomed Miss MacIntosh to the meetings. He encouraged the Board to utilize her input and asked the Board to consider giving the Student Board Member voting rights. As the Union representative, Mr. Mielke reported that most of the phone calls he has received have been about class size complaints. He inquired about contracting out for speech and language pathologists and asked the Board to place this topic on an agenda.
- Jerry Chabola congratulated the custodial staff at the high school and commented the campus looked great. He called on the Board to place a specific item on an agenda to discuss synthetic fields. Mr. Zeidman commented that the District has money for facility improvement and it was not benefiting anyone. Mr. Zeidman stated that it was time to get ideas from the principals on their needs at their sites, and asked to see the topic of capital improvements placed on an agenda. Ms. Paspalis suggested that the Booster Club might also see what funds they could raise in the community. Mr. Chabola stated that there are a lot of companies in the area that already consistently give money to the school district so the Booster Club would have to be careful how and which companies they approach. Mr. Silbiger suggested placing these items on the agenda when the Natatorium is discussed in October. Board members agreed. Ms. Siever asked Mr. Chabola if the issue of the scheduling between Youth and Government and the athletics department was resolved. Mr. Chabola stated that the rosters of both groups have been shared and everything had been taken care of with scheduling.
- Natalie Ragus wanted to introduce herself as the local representative working with Patch.com. She shared what type of stories will be reported in the online local publication. Her e-mail is [nragus@gmail.com](mailto:nragus@gmail.com).

## **11.5 Members of the Board**

Board Members spoke about:

- Ms. Siever thanked the Board for providing Mrs. Jaffe with their suggestions for the Board's goals and objectives. She announced that the follow-up to discuss the goals and objectives will be at the September 28<sup>th</sup> meeting. She attended the September 11<sup>th</sup> Remembrance and it was a wonderful tribute. Ms. Siever announced that she was the Chair for this year's annual Dr. Martin Luther King, Jr. Tribute. This year's tribute will be on January 15, 2011 and it will fall on his actual birthday. She stated that she would like to see some of the 12<sup>th</sup> graders involved in the celebration.
- Mr. Silbiger thanked principals, Ms. Anderson and Ms. Carroll, for meeting with him over the summer. He reminded everyone that the Board meeting on September 28<sup>th</sup> will be held at City Hall and among the items on the agenda will be a discussion about the Immersion Program at the secondary level. He asked Mrs. Jaffe about a couple of issues he has heard about regarding supervision at the middle school, and he asked Mr. Delawalla about money from the federal government to hire back teachers. Mr. Delawalla responded that the Governor just signed legislature last Friday, but the District has not seen any additional funding.
- Ms. Paspalis reported on her attendance at the Linwood Howe and La Ballona Back to School Nights and reported that they were great. She stated that she met with Senator Price at the middle school and they

discussed the budget and state of the District. Ms. Paspalis also reported on her attendance at a UCLA Extension class presentation on Greening Farragut and how the information could be used when discussing the Natatorium. She also reported on her budget discussion with Assembly Member Karen Bass. She inquired about the District having forms on the computer, and stated that she did not remember the Board discussing having I.D. lanyards on the middle school level, just on the high school level. She did not know if it was necessary at the middle school level.

- Mr. Zeidman reported on his attendance at the Back to School night events. He stated that Liaison Meeting was needed with the City, and reported that the Board hired a Superintendent search firm.
- Mr. Gourley announced that the next Board meeting would be held at City Hall. He stated that the issue of lanyards was more about students showing ID inside the school, and not so much about people coming from the outside of the school to the inside. Mr. Gourley explained that the locker rooms, cafeteria, and the passing times are the worst times for students that might be bullied. He hopes that the teachers, principals, and staff will be more aware of these times in an effort to decrease bullying.

## **12. Information Items**

### **12.1 Accountability Report –AYP/API 2010**

Ms. Laura presented information on the District's AYP/API scores and explained how the District is addressing the test scores with the sub-groups. Additional discussion ensued as she responded to questions from audience members. Dr. Henderson stated that he notice the same groups that have been well, and those not doing so well have remained the same for quite a period of time. He shared what he thought should be the different factors looked at in order to bring the scores up. Mr. Silbiger thanked the teachers and Ms. Laura for getting the information to the Board so early. Mr. Silbiger also suggested looking at the growth model and Ms. Siever thought that was a good suggestions. All Board members agreed they would like to hear short presentations from all of the principals on their test scores and they should all present the same formatted information.

### **12.2 Presentation of 2009-2010 Unaudited Actuals**

Mr. Delawalla presented the Unaudited Actuals and explained that due to a number of factors, the District will now have to make \$2.5 million in reductions instead of \$5.8 million. He also explained that since the District filed Qualified with the County that we will need to show a plan to the County in how the District will handle the reductions.

### **12.3 Review Board Policy/Administrative Regulation 4218, Dismissal/Suspension/Disciplinary Action**

Penny Upton with the CTA and Debbie Hamme the ACE President, spoke to the Board about adding language to the Board policy. Additional discussion ensued and the information will be brought back at a later date.

## **13. Recess**

The Board recessed at 9:20 a.m. and reconvened at 9:35 p.m.

## **14. Action Items**

### **14.1 Superintendent's Items**

#### **14.1a Second Reading and Adoption of Administrative Regulation 9005, Governing Board Member Roles and Responsibilities**

It was moved by Ms. Paspalis and seconded by Mr. Silbiger that the Board adopt the Revised Administrative Regulation 9005, Governing Board Member Roles and Responsibilities as presented. The motion was unanimously approved.

#### **14.1b Approval is Recommended for Resolution #4-2010/2011 of the Governing Board of the Culver City Unified School District Establishing a Citizens' Oversight Committee to Oversee Parcel Tax Proceeds, Expenditures and Audits**

Board members provided their collective revisions. The revisions that were decided upon were to add "no more than 9" after the first sentence on 3a; to add "The terms shall commence on January 1<sup>st</sup> of odd numbered years: at

the end of the sentence for item 3b; and add “Clerical support will be provided by the District.” At the end of the item 5b; and add “at least quarterly” at the sentence in item 5c that states Additional meetings will be scheduled as needed, **at least quarterly**...; and remove “more than” in item 5d. It was moved by Mr. Silbiger and seconded by Ms. Siever to approve Resolution #4-2010/2011 as revised. The motion was unanimously approved.

**14.2 Education Services Items – None**

**14.3 Business Items**

**14.3a Approval is Recommended for the 2009-2010 Unaudited Actuals**

It was moved by Mr. Zeidman and seconded by Ms. Paspalis that the Board approve the 2009-2010 Unaudited Actuals as presented. The motion was unanimously approved.

**14.3b Approval is Recommended for the Notice of Completion for Bid #189.19 - Roof Replacement**

It was moved by Ms. Paspalis and seconded by Mr. Silbiger to approve the Notice of Completion for Bid #189.10 as presented. The motion was unanimously approved.

**14.3c Approval is Recommended for Resolution #5-2010/2011 Impact of Reduced State Funding on CCUSD**

Ms. Paspalis inquired why the District needed a resolution. Mr. Delawalla responded that by law we need the resolution and a reduction plan to present to the County. It was moved by Ms. Siever and seconded by Mr. Silbiger that the Board approve Resolution #5-2010/2011 as presented. The Board approved the Resolution with a vote of 3 – Ayes and 2 – Nays by Mr. Gourley and Ms. Paspalis.

**15. Board Business**

**15.1 Moving 6<sup>th</sup> Grade Back to Elementary**

Board members discussed the pros and cons of moving 6<sup>th</sup> grade back to the elementary level and other possibilities of grade level changes. It was decided to bring this item back in the future for additional discussion, and Mrs. Jaffe suggested including the bell schedules at the elementary schools.

**15.2 CSBA**

Mr. Gourley inquired about the benefits the District receives by being a member of the California School Boards Association. He also shared some of the latest scandals that have been reported in the news about the organization.

**Adjournment**

There being no further business, it was moved by Mr. Zeidman, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Gourley adjourned the meeting at 10:27 p.m.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary